

Arkansas Head Start Association Board of Directors

Meeting Minutes

July 20, 2017

Opening

Rhonda Ahrent called the meeting to order at 10:00 a.m. The sign-in sheet was used for roll call. Individuals present were: Tequila Smith, Rhonda Ahrent, Pam Draper, Kathi Bergman, Deana Howell, Jackie Govan, Latasha Dodd, Jackie Burton, Janet McDonald, Patricia Murray and James Heritage.

Agenda

Consideration to accept the agenda – the motion was made by Pam Draper and seconded by Patricia Murray. The motion carried.

Approval of Minutes from the Last Meeting

The minutes of the previous meeting of May 18, 2017 were unanimously approved as distributed. The motion to approve was made by Pam Draper and seconded by Patricia Murray. The motion carried.

Old Business

1. Dollar Per Child Report – Deana Howell presented the report as provided to members at the meeting. To date there is a total balance of \$8789.19 with an overall average of \$.91 per child and a goal of \$2.00 per child. The cut-off date is June 30, 2017.
2. The AHSA Membership Dues Report was given by Jackie Govan. All payments received except for two agencies.
3. Jackie Govan also reported on the 2017 Institute – The Institute Committee met on July 19, 2017 and explained that everything was in place with sessions, speakers, etc. Preconference sessions were in place, but low numbers were reported. Various strategies relating to this were discussed. Some regular session's numbers were reported low, as well. Discussion followed. Food service for the museum event also being worked on.

Class Reports

Directors – Pam Draper reported. Pam reported that speakers from Delta Dental were on hand and presented on various information including available grants. Tonya Williams/AR DHS-DCC/ECE was not able to attend the meeting. Background checks and issues were

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discussed and other important dates to remember concerning various workshops and conferences discussed.

Staff – Kathi Bergman reported. Artwork has been received and will be framed. Name tags have also been worked on. Work dates for August 21st and 22nd discussed, and all items to go in the bags are due by July 21, 2017.

Friends – class did not meet

Parent – class did not meet

Committee Reports

AECC/SAC Report – Jackie Govan reported. The committee met last week and Tonya Williams/AR DHS-DCC/ECE shared information about the July 10th legislative meeting and the ACT 540 update, etc. Tonya also thanked all commissioners during that time, and the next meeting will be held on October 17, 2017. DCC staff were also present and provided several updates including the summer food programs and new hires.

AHSA/State Collaboration Report – Jackie Govan reported. Jackie reported on the success of the Family Engagement Summit held. It was truly a success with several in attendance and materials were made available to all programs. Thirty (plus) thousand dollars spent on materials for programs. It was a productive summit. Jackie reported that the Dolly Parton Imagination Library (DPIL) project is expanding well and interviews for positions are taking place. DPIL is coming to Arkansas! Jackie also reported that toothbrushes were available for programs provided by Delta Dental.

Region VI Report – Pam Draper reported. Pam stated there was not a quorum. Since the retirement of Jerry Adair, Kenneth Gilbert is serving as interim. Next meeting date and slate of officer's discussion followed, as well as scholarship information and meeting participation. The next meeting will be held during the Institute in August, 2017.

Treasurer's Report – Janet McDonald reported for Ms. Pulliam a balance forward of \$45,276.53 plus other line items and balances. (Please see attached report) A motion was made to accept the detailed report by Jackie Burton and seconded by James Heritage. The motion carried to accept the treasurer's report as presented by Ms. McDonald.

New Business

Staff Board Vacancy – No report

Fatherhood – Jackie Govan reported about different initiatives being held across the state and the fatherhood mentoring program in various high schools beginning in October 2017. All fatherhood initiatives presented will be evidenced – based.

EHS/CCP with DHS – Jackie Govan reported. All activities are going forward and 3 sites have been selected so far. Exact numbers will be negotiated on July 21, 2017.

AECC – Jackie Govan reported that 2 individuals will need to be nominated to serve. It was recommended that Ryan and Rhonda serve since they have served on the council before and are familiar with the functions, etc. Acceptance from the Governor’s office was also discussed accordingly. A motion was made by Pam Draper and seconded by Kathi Bergman to nominate Ryan Clayborn and Rhonda Ahrent to serve. The motion carried.

Board Action Items – Jackie Govan reported that approval was needed for a letter from the auditors confirming all previous information sent. A motion was made by James Heritage and seconded by Pam Draper. The motion carried. The second item discussed by Jackie Govan was removing programs in the state from list serve that are not contributing and paying membership dues, etc. A motion to proceed with this was made by Jackie Burton and seconded by James Heritage. The motion carried. The next item discussed by Jackie Govan was the establishment of a Benefit Committee. This committee will research other procedures the Association can implement for further and greater progress, etc. Pam, Rhonda, James and Ryan agreed to serve. A motion was made by Jackie Burton and seconded by Pam Draper. The motion carried.

Dates – Jackie explained that we need a date for the state conference – several things were discussed in regards to a joint conference with AECA and others, and also other collaborative ideas were discussed. A motion was made by Pam Draper and seconded by Jackie Burton to look into this and other possibilities. The motion carried

Next Meeting date

Thursday, September 21, 2017 at 10:00 am

Adjournment

A motion to adjourn was made by Jackie Burton and seconded by Pam Draper. The motion carried and the meeting was adjourned.

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